

National Bureau of Economic Research (NBER)

Job Description Notice

Position: Research Intern

Field of Work: Environment, Business, and Economics

The National Bureau of Economic Research (NBER) invites applications for the position of Research Intern to support ongoing projects in the areas of environmental studies, business, and economic analysis.

Role Overview:

The Research Intern will assist in data collection, analysis, and reporting on projects related to **environment, business, and economy**. The role is designed to provide hands-on research experience and skill development in applied research tools and techniques.

Details:

- Duration: 2 months
- Work Schedule: 4 days per week, 6 hours per day
- Remuneration: Salary negotiable
- Location: Mirpur DOHS

Key Responsibilities:

- Conduct literature review and background research on assigned topics.
- Collect, organize, and analyze data from various sources.
- Prepare reports, presentations, and visualizations of research findings.
- Support in the development of models and simulations where applicable.
- Collaborate with senior researchers and team members on ongoing projects.
- Maintain proper documentation of research activities.

Qualifications:

Undergraduate students from relevant fields are encouraged to apply. Candidates may apply under the following research areas:

- **Economics & Business:**

- § Proficiency in MS Word, MS Excel, and PowerPoint

- § Strong analytical and presentation skills

- **Environment:**

- § Knowledge of HEC-HMS (Hydrologic Modeling System)

- § Experience with ArcGIS and Google Earth Pro

- § Familiarity with climate scenario analysis (e.g., RCP 8.5)

Skills & Competencies:

- Strong attention to detail and accuracy.
- Ability to work independently as well as in a team.
- Good organizational and time management skills.
- Eagerness to learn and apply new research tools.

Application Procedure:

Interested candidates are requested to submit their CV and cover letter to nberbdoffice@gmail.com by **10th October**. Only shortlisted candidates will be contacted for further evaluation.

Issued by,

Human Resource
NBER – Recruitment Office
30th September 2025

